

Mars Hill Impromptu Room Administration

Congratulations! You have been randomly chosen as the head judge for this Mars Hill Impromptu round. As the head judge you have three main responsibilities: distribute the topics, manage the room, and supervise the timekeeper.

Distributing the topics

- After entering the room, each speaker will draw three topics. The speaker may select these topics from the envelope, or from a group of topics placed face down on the desk. However the topics are received, the speaker's prep time begins as soon as the topics are in hand.
- The speaker must choose one topic and place the other two back in the envelope.
- The speaker's chosen topic must NOT be returned.

Managing the room

- There should be no talking in the room during the speaker's prep time.
- Encourage the other judges to use this prep time to fill out their ballots on the previous speaker.

Supervising the timekeeper

- The timekeeper should sit near the head judge and in a place where he can easily be seen by the speaker.
- The timekeeper should give verbal time alerts every thirty seconds during prep time.
- The timekeeper should give clear visual hand signals during the speech.
- If the timekeeper is not doing his job, please remind him to give time signals.
- Mars Hill Impromptu speakers have four (4) minutes to prepare and six (6) minutes to speak.

We appreciate your help and oversight. Thank you.