



Cold Reading Room Administration

Congratulations! You have been chosen as the head judge for this Cold Reading round. As the head judge you have three main responsibilities:

- distribute the topics
- supervise the time
- manage the room

Distributing the topics

- After entering the room, each speaker will draw one script. The speaker may be handed this script from the envelope or select from a group of scripts placed face down on the desk. However the script is received, the speaker's prep time begins as soon as the script is in hand.
- The speaker's chosen script **must be returned** before leaving the room and **may not be reused**.

Supervising the time: Count down to limit the prep, Count up to measure the speaking time

Use the timepiece in the room. Keep numbers in view of competitor to enable the speaker to manage his/her pace.

PREP TIME: Before the competitor draws one script:

1. **Set the timer to 3 minutes and count down.**
2. Once the speaker receives their script, face the numbers toward the speaker and start the timepiece to **count down**.
3. At the conclusion of 3 minutes, stop the alarm.

SPEECH TIME: Re-set the timepiece to 00:00 and count up.

1. Face the timepiece toward the judges. The speaker in this event does not need to see the time during the speech.
2. When competitor begins speaking, **press start so that the timepiece counts up.**
3. **Press stop when the competitor concludes the speech.** There is **NO limit** on presentation in Cold Reading.
4. Announce this time to the other judges to record on their ballot.

Managing the room

- There should be no talking in the room during the speaker's prep time. Encourage the other judges to use this prep time to fill out their ballot on the previous speaker.

Thank you for your investment in our competitors!

Cold Reading speakers have three (3) minutes to prepare and **no limit on speaking time**.
Timepiece should remain in the room. Return this document with your ballots.