

# ***Thank you for serving as head judge.***

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You have been selected as the head judge for this room. Please see instructions for your event below. A timepiece will be in the room for your use.

## **PREP TIME: Apologetics and Mars Hill Impromptu:**

For distribution of the topics, please refer to the room administration document in your judge packet.

1. We ask that you supervise the timepiece. *You simply start, stop, and reset the timepiece.*
2. Use the large timepiece and begin the prep time **counting down** with the timepiece facing toward the competitor. *Please ensure the **competitor** can easily see the timepiece.*
3. At the end of prep time, press stop.
4. Re-set the timepiece to 00:00 and **count up**.

**Note: Extemporaneous** will not have prep time in your room. Speakers will arrive ready to present.

*For Apologetics and MHI, judges may write notes during the next competitor's prep time. Extemporaneous speaker arrival is timed to give 2-3 minutes for judges to write notes between speakers.*

## **SPEECH TIME: ALL speech events:**

Since **the speaker will see the timepiece**, hand signals are not needed. *Please ensure the **competitor** can easily see the timepiece.*

1. Face the timepiece toward the competitor using the set up stand.
2. Confirm that the competitor can see the time piece clearly.
3. Re-set the timepiece to 00:00 and count up.
4. Press 'start' when speech begins.
5. As the competitor concludes the speech, immediately press 'stop'.
6. Share this time with the competitor and judges in the room so that it can be recorded on the ballot.

**Confirm any required penalties (see ballot) with the other judges before leaving the competition room at the end of the round.**

**Timepiece remains in the competition room. Please be sure to return this card with your ballot.**

**Thank you for your investment in our competitors!**

